

**RESPIRATORY CARE PRACTITIONERS EXAMINING COUNCIL
SEPTEMBER 24, 2009
MEETING MINUTES**

PRESENT: Ann Johnson, RRT; Ann Meicher, RT and William Rosandick

EXCUSED: None.

STAFF: Gail Sumi, Bureau Director; Michael Berndt, Legal Counsel; Kimberly Wood, Bureau Assistant; and other DRL staff

CALL TO ORDER

Ann Johnson, Chair, called the meeting to order at 9:08 a.m. A quorum of three (3) was present.

APPROVAL OF AGENDA

Amendments to the Agenda:

- Item “C” (open session) under “Administrative Report” - **ADD:**
 - Announcement and Discussion of the November 18, 2009 Medical Examining Board Meeting to be held in Marshfield, WI
 - 2010 Meeting Dates – Status Report
- After Item “D” (open session) **Correction:** Change the header as follows:
“Question of Whether Health Care Providers Working for the U.S. Department of ~~Veterinary~~ **Veterans** Affairs are Exempt from Licensure”

MOTION: Ann Meicher moved, seconded by William Rosandick, to approve the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES APRIL 29, 2009

MOTION: William Rosandick moved, seconded by Ann Meicher, to approve the minutes of April 29, 2009 as published. Motion carried unanimously.

ELECTION OF OFFICERS

Gail Sumi advised the Council that the Department has initiated a Board Chair Training which will be held in Madison on December 3 & 4, 2009. It was explained that the Department has requested that elections be conducted in the fall so that the Department can identify the individuals that will attend this leadership training session.

The Council then discussed the succession of Council leadership roles. The Council felt that the best method of succession to maintain continuity would call for the chair to be succeeded by the vice chair and the vice chair to be succeeded by the Secretary and so on. This succession would allow the chair to work with the vice chair in preparation for future leadership opportunities.

NOMINATION: William Rosandick nominated Ann Meicher as Chair, William Rosandick as Vice Chair, and Ann Johnson, as Secretary.

Other nominations were called for three (3) times.

The above slate of officers was elected by Council consensus vote.

2010 ELECTION RESULTS	
Council Chair	Ann Meicher
Vice Chair	William Rosandick
Secretary	Ann Johnson

APPOINTMENT OF TRAVEL LIAISON

The Council will handle its appointments at its first meeting in 2010.

Ann Johnson appointed the following:

- Travel Liaison – Council Chair

ADMINISTRATIVE REPORT

State Budget and DRL Staffing

Gail Sumi informed the Council that a provision within the state budget created a new bureau for the Medical Examining Board and its affiliated Boards, Committees and Councils. It was noted that the Department is working to identify structure, researching the transfer of existing staff and is working to hire new staff. The Council was advised of a change in the renewal dates, and changes in the fees for credentialing and renewal, resulting from a legislative effort to evenly distribute revenue of the new bureau.

Practice Questions

Gail Sumi advised the Council of the effort to streamline the practice question process. A proposal has been made by Ben Hanes, Megan Hummel and Rebecca McAtee, Division of Board Services Interns, to create a new and improved webpage to address practice questions and to present a number of resources which will assist interested parties to locate answers to questions about practice. The Council reviewed a memo regarding a request for feedback regarding the content they would like to have included on this new page. Discussion of this project ensued.

Summary reports of pending rules, cases, disciplines and legislation

The Council was advised these reports have been discontinued as a cost saving measure and noted that this information is available on the Department website or at the request of the Council.

MEB Marshfield

Gail Sumi informed the Council that the Medical Examining Board will conduct its November 18, 2009 meeting at Marshfield Clinic in Marshfield, WI. The purpose of this offsite meeting is to make the Board more accessible to licensees and the public.

2010 Calendar

The Council noted that preparations by the Department for the 2010 meeting dates are underway. The Council provided information relating to the best available dates in 2010.

NATIONAL BOARD OF RESPIRATORY CARE (NBRC) REPORT ANN MEICHER

Ann Meicher reported to the Council regarding her experience at the 2008 NBRC State Licensure Liaison Group meeting. During this report the topic of the NBRC database was discussed. The Council requested that the Department research the utilization of the NBRC database. William Rosandick will be attending the NBRC 2009 annual meeting and will research the need for the Department to report to the database should the database be utilized in Wisconsin. The topic of the database will be discussed at the next meeting of the council.

**TRAVEL TO NATIONAL BOARD FOR RESPIRATORY CARE (NBRC)
CONFERENCES – 2009 AND 2010**

**NBRC and American Association for Respiratory Care (AARC) State Licensure
Liaison Group – September 25-26, 2009**

The Council noted that Bill Rosandick will attend the 2009 meeting and then discussed its travel planning for 2010.

**UPDATE FROM THE SCHOOLS
BILL ROSANDICK**

Bill Rosandick reported that beginning last year the schools began encouraging students to submit licensure applications as early as January. This practice is being repeated as last year's efforts were a success.

Additionally, Bill Rosandick noted that Susan Bird, Examination Specialist, has resolved an issue relating to problematic questions included on the jurisprudence examination.

On Wednesday, September 30, 2009 a meeting of the respiratory programs from seven technical colleges will occur in Marshfield, WI. The purpose of this meeting is to conduct a review of curriculum statewide. A curriculum designer and associate deans from the seven technical schools will be present.

The Council then discussed workforce issues relating to respiratory care practitioners and nurses. The Council learned that the completion of a nursing workforce survey is being mandated for licensure renewal and that the Wisconsin Dental Association has hired a private company to conduct their own workforce survey for Wisconsin dentists.

**DISCUSSION OF ADMINISTRATIVE RULE RELATING TO TEMPORARY
CERTIFICATES FOR RESPIRATORY CARE PRACTITIONERS
SEPTEMBER 1, 2009 EFFECTIVE DATE**

Gail Sumi noted that the administrative rules relating to the ability for respiratory care practitioner applicants to obtain a temporary license became effective September 1, 2009. Gail Sumi inquired as to the Council's perception regarding the impact of the temporary license. It was noted that at this time no information had been received. Bill Rosandick will provide information on the temporary license to the schools in an effort to communicate this change.

PRACTICE QUESTIONS

Discussion regarding the MEB Consideration Whether a Practitioner Transferring Patients Across State Lines Needs to be Licensed in Both States

Michael Berndt informed the Council that this issue was discussed at the September Medical Examining Board (MEB) meeting but a conclusion has not yet been reached. Mr. Berndt summarized the discussion that took place at the September MEB meeting. At its next meeting the MEB will discuss whether a practitioner can transfer patients across state lines as an act of delegation. A report will be provided to the Council at a future meeting.

Question of Whether Health Care Providers Working for the U.S. Department of Veterans Affairs Are Exempt From Licensure

Michael Berndt indicated that health care providers that are employed by the U.S. Government are exempt from obtaining state licensure as long as they are working on federal property. The federal government is responsible for regulations of their employees. Mr. Berndt reviewed with the Council a citation from U.S. code which outlines the qualifications for several different health care professions to be qualified for federal employment.

SPEAKING AND TRAVEL REQUESTS RECEIVED IN THE BUREAU AFTER PREPARATION OF THE AGENDA

None.

EXAMINATION ISSUES RECEIVED IN THE BUREAU AFTER MAILING OF THE AGENDA

None.

APPLICATION ISSUES RECEIVED IN THE BUREAU AFTER MAILING OF THE AGENDA

None.

INFORMATIONAL ITEMS

None.

PUBLIC COMMENT

None.

CLOSED SESSION

MOTION: William Rosandick moved, seconded by Ann Meicher, to convene into closed session to deliberate on case(s) following hearing (Wis. Stat. § 19.85 (1) (a)); consider closing disciplinary investigation(s) with administrative warning(s) (Wis. Stat. § 19.85 (1) (b) and 440.205); to consider individual histories or disciplinary data (Wis. Stat. § 19.85 (1) (f)); and to confer with legal counsel (Wis. Stat. § 19.85 (1) (g)). Motion carried by roll call vote: Ann Johnson-yes; Ann Meicher-yes; William Rosandick-yes.

Open session recessed at 10:49 a.m.

RECONVENE IN OPEN SESSION

MOTION: Ann Meicher moved, seconded by William Rosandick, to reconvene in open session. Motion carried unanimously

Open session reconvened at 12:19 p.m.

RATIFICATION OF EXAMINATION SCORES

MOTION: William Rosandick moved, seconded by Ann Meicher, to recommend that the Medical Examining Board ratify licenses, applications, and oral exam scores. Motion carried unanimously

OTHER BUSINESS

The Council briefly discussed information they wished to have provided to exam takers. Bill Rosandick will follow-up with Susan Bird regarding this information.

The Council inquired as to the status of the appointment of a replacement physician member. The Council was advised that a replacement has not been appointed. Gail Sumi will look into the viability of an individual that was recommended by Dr. Winga.

ADJOURNMENT

MOTION: Ann Meicher moved, seconded by William Rosandick, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 12:36 p.m.